



FORWARD PLAN OF KEY DECISIONS
(relating to Resources and Council Services Scrutiny Board)

1 October 2011 – 31 January 2012

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
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<p>The Manufacture, Supply and Installation of Passenger Lifts, Stair Lifts and through the Floor Lifts to Leeds City Council Buildings Property Maintenance's procurement exercise for the award of a framework contract for the manufacture. Supply and installation of passenger lifts, stair lifts and through the floor lifts to Leeds Council Buildings</p>	<p>Chief Commercial Services Officer</p>	<p>1/10/11</p>	<p>None</p>	<p>The award report from the tender process</p>	<p>sarah.martin@leeds.gov.uk</p>
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<p>ICT Services – Changing The Workplace - Application Deployment Infrastructure replacement Replace the council’s end of life ICT ‘Application Delivery’ technology with a modern equivalent that will allow staff to work more flexibly in line with the council’s ‘Changing The Workplace’ (CTW) programme. To be delivered under the ICT Services Essential Services Programme (ESP). This will be undertaken through existing contract arrangements.</p>	<p>Director of Resources</p>	<p>1/10/11</p>	<p>CTW Programme Board, ESP Programme Board, ICT Monthly Commissioning Board, departmental communication ongoing and planned.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>david.maidment@leeds.gov.uk</p>

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Awarding of the Framework Agreement for vehicle bodywork repair services for a period of 3 years from the 1st April 2011 with the option to extend a further 12 months To award the Framework Agreement for vehicle bodywork services	Chief Commercial Services Officer	1/10/11	Fleet Services, Procurement Unit, Chief Officer affected	Tender Returns	Carl Snowden carl.snowden@leeds.gov.uk
Supply and Maintenance of Vehicle Tyres To agree the award of Tender for the Supply and Maintenance of Vehicle Tyres	Chief Commercial Services Officer	1/10/11	Fleet Services, Procurement Unit, Chief Officer concerned	Tender Submissions	Carl Snowden carl.snowden@leeds.gov.uk

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Former Beckett Park Primary School Building: Refurbishment works Approval to proceed with works to refurbish part of the former Beckett Park Primary School Building, and to incur expenditure from the approved capital programme.	Director of Resources	1/10/11	Relevant Stakeholders	Design and Cost Report	gary.milner@leeds.gov.uk
Playspaces Project Approval to proceed with works to provide new or refurbished play facilities, to inject grant funding into the approved Capital Programme, and to incur the necessary capital expenditure	Director of Resources	1/10/11	Relevant Stakeholders	Design and Cost Report	charlotte.foley@leeds.gov.uk
Supply of cleaning materials and equipment to Leeds City Council To award a contract for the provision of cleaning materials and equipment to Leeds City Council.	Director of Resources	1/10/11		Award report from the tender process	wayne.baxter@leeds.gov.uk

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<p>Monthly Financial Health Report 2011/12 In noting the financial position for the month for the Authority a decision will be required as to the treatment of any variation identified</p>	<p>Executive Board (Portfolio: Resources and Corporate Functions)</p>	<p>12/10/11</p>	<p>n/a</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk</p>
<p>Capital Receipts Incentive Scheme To approve a local incentive scheme under which a proportion of capital receipts generated can be retained for reinvestment within localities</p>	<p>Executive Board (Portfolio: Resources and Corporate Functions)</p>	<p>12/10/11</p>	<p>Proposed in the report</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Resources alan.gay@leeds.gov.uk</p>

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<p>Review of discretionary relief scheme for Business Rates to provide assistance for Social Enterprises To approve changes to the Business Rates discretionary relief scheme to provide relief to Social Enterprises</p>	Executive Board (Portfolio: Resources and Corporate Functions)	12/10/11	Executive Members, City Development Director, Director of Resources, Chief Finance Officer	The report to be issued to the decision maker with the agenda for the meeting	mark.amson@leeds.gov.uk
<p>The design and build of a new electrical infrastructure for the Apex Data Centre To award a contract to an appropriate contractor following a regulated tender process</p>	Chief ICT Officer	30/10/11	N/A	Delegated Decision Report	andrew.byrom@leeds.gov.uk
<p>Sport Prices 2012 To approve a pricing schedule for Sport and Active Recreation Services 2012</p>	Chief Officer Resources and Strategy	30/10/11	Executive Member, sports managers, finance and equalities staff	Latest income and usage forecasts, latest activity levels and numbers enrolled for lessons, prices of authorities and local competitors	david.oloan@leeds.gov.uk

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<p>Changing the workplace/customer access programmes - Improving Council Wide Customer Services</p> <p>Approval to modernise the range of face to face customer services delivered by Leeds City Council in the City Centre, with specific authorisation for funding to deliver phase 1 of the project, an interim single customer facing facility in the City Centre at 2 Great George Street 2GGS, as an early win for the Changing the Workplace/Customer Access Programmes</p>	<p>Executive Board (Portfolio: Resources and Corporate Functions)</p>	<p>2/11/11</p>	<p>Changing the Workplace Programme Board Customer Access Delivery Board</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>jane.watson@leeds.gov.uk</p>

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Changing the Workplace Programme Approval of detailed Business Case including funding approval for delivery of phase 1. Draft Heads of Terms approval plus agreement on delegated decision for final HOT.	Executive Board (Portfolio: Resources and Corporate Functions)	14/12/11	CLT, Cabinet	The report to be issued to the decision maker with the agenda for the meeting	jane.watson@leeds.gov.uk
Agency Worker Supply Contract To re-let LCC's general agency supply contract.	Director of Resources	31/12/11	Trade Unions.	Decision report	alex.watson@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Resources and Corporate Functions	Councillor Keith Wakefield
Development and the Economy	Councillor Richard Lewis
Environmental Services	Councillor Mark Dobson
Neighbourhoods Housing and Regeneration	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Morley Borough Indep	Councillor Robert Finnigan

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Budget	Council	22 nd February 2012	Via Executive Board, Scrutiny Board (Resources and Council Services)	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Vision for Leeds	Council	July 2013	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Planning, Policy and Improvement)
Council Business Plan	Council	July 2013	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Licensing Authority Policy Statement (Gambling Policy)	Council	November 2012	Via Executive Board, Scrutiny Board (Resources and Council Services)	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.